

BISHOP SCOTT BOYS' SCHOOL

(Affiliated to CBSE, New Delhi) Affiliation No.: 330726

School Campus: Chainpur, Jaganpura, By-Pass, Patna 804453.

Phone Number: 7061717782, 9798903550.

Web: www.bishopscottboysschool.com

Email: info@bishopscottboysschool.com



COMMON ACADEMIC PLAN-2020-21

SYLLABUS SPLIT-UP

(REVISED AS PER CBSE CIRCULAR AND NCERT ACADEMIC CALENDAR)

COMMON ACADEMIC PLAN

CLASS – I

SUBJECT – ENGLISH

SESSION – 2020-2021

Month	Chapters/Topics/Units	Sub-Topics	Activities as per the Chapter	Portion for Periodic Tests/Mid Term Exams/Annual Exams
April	<p>English Gulmohar reader -</p> <ul style="list-style-type: none"> Ch - 1, Meet my Family <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 1 Worksheet - 2 <p>English cursive writing book -</p> <ul style="list-style-type: none"> Page no - 3 to 5 <p>English grammar with smile -</p> <ul style="list-style-type: none"> Ch-1, Naming Words <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-1, Opposites <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-2, Poem comprehension 	The swing	<ul style="list-style-type: none"> Use TLM Provide students worksheets of 10 different sentences and tell them to underline the naming words in each sentences. Asma has beautiful house. Now its your turn to make your own beautiful house with the help of thermocol or card board etc. 	<p>PT-I (April - May)</p> <p>Gulmohar reader-</p> <ul style="list-style-type: none"> Ch-1 Meet my family <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-1, Naming Words <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-1, Opposites
May	<p>English Gulmohar reader -</p> <ul style="list-style-type: none"> Poem-Slow Fast Song Ch-3, A walk to the River <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 3 <p>English cursive writing book -</p> <ul style="list-style-type: none"> Page no - 6 to 11 <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-2, One and Many <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-2, He- words and she- words 		<ul style="list-style-type: none"> Use TLM Write the poem 'Slow Fast Song' in a chart paper and decorate it. 	<p>PT-II (July - August)</p> <p>Gulmohar reader-</p> <ul style="list-style-type: none"> Poem - Slow Fast Song Ch - 3, A Walk to the River <p>Grammar with smile -</p> <ul style="list-style-type: none"> 2, One and Many <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-2, He- words and she- words <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-2, Poem comprehension

	<ul style="list-style-type: none"> Ch-1, Picture Comprehension 			
June	<p>Gulmohar Reader -</p> <ul style="list-style-type: none"> Ch - 4, Grandma's Vegetable Garden Poem - The Rain <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 4 <p>English cursive writing book -</p> <ul style="list-style-type: none"> Page no - 12 to 17 <p>Fairy tales - Jack and the beanstalk</p>			
July	<p>Gulmohar reader -</p> <ul style="list-style-type: none"> Ch - 5, Daisy, the Cow Ch-6, Bedtime! Poem-Tulips <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 5 Worksheet - 6 <p>English cursive writing book - Page no - 18 to 23</p> <p>Fairy tails Jack and the beanstalk</p> <p>Grammar with smile - Ch -4,I, You, She, He, It, We, They</p> <ul style="list-style-type: none"> Ch-5, Describing Words <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-3, Homes of animals Ch-4, Sounds of animals <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-4, Friends 			<p>Mid Term (Sept.) Gulmohar reader - Ch-1, Meet my Family Poem-Slow Fast Song Ch -3.A Walk to the River Ch-4. Grandma's Vegetable Garden Poem - The Rain Ch- 5. Daisy, the Cow Ch-6.Bedtime! Poem-Tulips Ch-7. The Kite Ch-8.Sam and Mama Heron</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-1, Naming Words Ch-2, One and Many Ch -4, I, you, she , he, it, , we, they Ch-5, Describing Words Ch-6, Am, Is and Are Ch-7, To Whom Does It Belong? <p>VOCABULARY</p> <ul style="list-style-type: none"> Ch-1, Opposites Ch-2, He- words and she- words Ch-3, homes of animals

	<p>COMPOSITION</p> <ul style="list-style-type: none"> Ch-1, Writing About Yourself 			<ul style="list-style-type: none"> Ch-4, sounds of animals <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-2, Poem comprehension Ch-1, Picture Comprehension Ch-4, Friends <p>COMPOSITION</p> <ul style="list-style-type: none"> Ch-1, Writing about yourself
Aug	<p>Gulmohar reader -</p> <ul style="list-style-type: none"> Ch-7, The Kite Ch-8, Sam and Mama Heron <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 7 Worksheet - 8 <p>English cursive writing book - Page no - 24 to 30</p> <p>Fairy tails Snow white and the seven dwarf</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-6, Am, Is and Are Ch-7, To Whom Does It Belong? Ch-8, This is / That is <p>COMPOSITION</p> <ul style="list-style-type: none"> Ch-3, Writing a letter 			<p>PT-III (Nov - Dec)</p> <p>Gulmohar reader - Ch-9, Pets Day</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-8, this is/ that is Ch-9, these are / those are
Sep	<p>REVISION</p>			<p>PT-IV (Jan)</p> <p>Gulmohar reader - Poem- If You Catch a Firefly Ch - 11, Jijo and Elly</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-10, Has and have <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-5, The Gingerbread boy

<p>Oct</p>	<p>Gulmohar reader -</p> <ul style="list-style-type: none"> • Ch-9, Pets Day • Poem - If You Catch a Firefly • Ch-11, Jijo and Elly <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> • Worksheet - 9 • Worksheet - 10 • Worksheet - 11 <p>English cursive writing book -</p> <p>Page no - 31 to 40</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> • Ch-9, These are / those are • Ch-10, Has and Have • Ch-11, Doing words <p>COMPREHENSION</p> <ul style="list-style-type: none"> • Ch-5, The Gingerbread Boy 			
<p>Nov</p>	<p>Gulmohar reader-</p> <ul style="list-style-type: none"> • Poem - Stop! Look! Listen! Think! <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> • Worksheet - 12 <p>English cursive writing book -</p> <ul style="list-style-type: none"> • Page no - 41 to 51 <p>Fairy tails -</p> <ul style="list-style-type: none"> • Thumbelina <p>Grammar with smile -</p>		<p>Make a mask of your favourite pet.</p>	<p>FINAL TERM (Feb - March)</p> <p>Gulmohar reader -</p> <p>Ch - 9, Pets Day</p> <p>Poem- If You Catch a Firefly</p> <p>Ch - 11, Jijo and Elly</p> <p>Poem- Stop! Look! Listen! Think!</p> <p>Ch-13, Keep the Beach Clean</p> <p>Poem- Sea Song</p> <p>Ch-1, Meet my Family</p> <p>Grammar with smile -</p> <ul style="list-style-type: none"> • Ch-1, Naming Words • Ch-8, this is / that is • Ch-9, these are / those are

	<ul style="list-style-type: none"> Ch-12, What Is Happening Now? Ch-13, What happened before 			<ul style="list-style-type: none"> Ch-10, has and have Ch-11, doing words Ch-12, what is happening now Ch-13, what happened before Ch-14, position words Ch - 15, joining words Ch - 16, the sentence <p>COMPREHENSION</p> <ul style="list-style-type: none"> Ch-5, the gingerbread boy Ch-3, Picture Comprehension <p>COMPOSITION</p> <p>Ch - 2 , Invitation Ch-3, writing a letter</p>
Dec	<p>Gulmohar reader -</p> <ul style="list-style-type: none"> Ch-13, Keep the Beach Clean Poem - Sea Song <p>English grammar and language skills book -</p> <ul style="list-style-type: none"> Worksheet - 13 <p>English cursive writing book -</p> <ul style="list-style-type: none"> Page no - 52 to 64 <p>Fairy tails -</p> <ul style="list-style-type: none"> Beauty and the beast <p>Grammar with smile -</p> <ul style="list-style-type: none"> Ch-14, Position Words Ch-15, Joining words Ch - 16, The 		<ul style="list-style-type: none"> Draw the girl catching firefly in chart paper. Take reference from book page no.-85 and write the poem also. 	

	sentence COMPREHENSION <ul style="list-style-type: none"> Ch-3, Picture Comprehension COMPOSITION - <ul style="list-style-type: none"> Ch - 2 , Invitation 			
Jan and Feb	Revision			

COMMON ACADEMIC PLAN

Class - I		Session - 2020-21		Sub : Hindi
Month	Name of the Chapter with Serial No.	Sub - Topics	Activities as per the Chapter	Portion for PT/MT/AE
April	समन्वी- पाठ - 3 बिना मात्रा वाले शब्द। पाठ - 4 'अ' से 'औ' तक की मात्राएँ। व्याकरण पाठ - 1 भाषा पाठ - 2 वर्णमाला	दो, तीन, चार वर्णों वाले शब्द। 'अ' से 'औ' तक की मात्राएँ। भाषा की परिभाषा, प्रकार। भाषा की इकाइयाँ और वर्णमाला।	वर्णमाला को पहचानते हुए चित्रों के साथ चार्ट पेपर पर पूरी करना।	
May	समन्वी- पाठ - 6 चंद्रबिंदु की मात्रा। पाठ - 5 'अं' की मात्रा। व्याकरण पाठ - 3 शब्द और वाक्य।	*चंद्रबिंदु की मात्रा। * 'अं' की मात्रा। *शब्द की परिभाषा, *वाक्य की परिभाषा।	बारहखड़ी को सजाकर चार्ट पेपर पर पूरी करना।	PT - I समन्वी- पाठ - 1 से 5 तक। व्याकरण - पाठ - 1 भाषा पाठ - 2 वर्णमाला।
June	समन्वी - पाठ - 7 विसर्ग की मात्रा। पाठ - 8 बारहखड़ी द्वितीय और संयुक्त व्यंजन व्याकरण - पाठ - 4 संज्ञा	*बारहखड़ी *विसर्ग की मात्रा। *संज्ञा की परिभाषा (व्यक्ति, वस्तु या स्थान का नाम)		
July	समन्वी - पाठ- 9 संयुक्ताक्षर, पाठ - 10 रेफ और र पदेन की मात्रा व्याकरण - पाठ - 5 सर्वनाम पाठ - 4 संज्ञा	'संयुक्ताक्षर, द्वितीय, संयुक्त व्यंजन। ' रेफ (ँ) और र पदेन (ऱ, ॠ) की मात्रा। संज्ञा और सर्वनाम की परिभाषा।		PT - II समन्वी- पाठ - 6 से 9 तक। व्याकरण - पाठ - 3 शब्द और वाक्य पाठ - 4 संज्ञा।
August	समन्वी- पाठ - 11 आओ, करें प्रणाम। व्याकरण - पाठ - 6 विशेषण	कविता का अर्थ, प्रश्नोत्तर, शब्दार्थ। विशेषण तथा उनके विशेष्य।	*सूरज का चित्र बनाकर उसमें रंग भरिए और पाँच पंक्तियाँ लिखें।	
September	पुनरावृत्ति			Mid Term Exam समन्वी - पाठ - 3 से 11 तक। व्याकरण - पाठ - 1 से 6 तक।

October	समन्वी- पाठ -12 जंगल की सैर पाठ -13 फलों की ताकत। व्याकरण - पाठ-7 लिंग पाठ -8 वचन	कहानी, शब्दों के अर्थ, प्रश्नोत्तर। फलों का महत्व, प्रश्नोत्तर। लिंग और वचन की परिभाषा एवं प्रकार।	एक चार्टशीट पर फलों और सब्जियों के चित्र बनाइए व उनके नाम लिखिए।	
November	समन्वी- पाठ -14 आकारों की ताकत। तितली रानी (मौखिक) व्याकरण- पाठ -9 क्रिया। पाठ -10 विलोम शब्द।	आकारों की जानकारी, शब्दार्थ, प्रश्नोत्तर। क्रिया और विलोम शब्द की परिभाषा।	पाठ में चर्चित सभी आकारों की एक-एक वस्तु चिकनी मिट्टी (clay) से बनाइए।	
December	समन्वी- पाठ-17 सूरज और हवा "मेरा परिचय"। व्याकरण- पाठ -11 गिनती।	कहानी, कठिन शब्दों के अर्थ और प्रश्नोत्तर। हिन्दी की गिनती।	सही संख्या को दर्शाते हुए एक से दस तक हिन्दी में गिनती लिखिए।	PT - III समन्वी- पाठ - 12 पाठ-13 व्याकरण- पाठ - 7 लिंग पाठ - 8 वचन
January	पुनरावृत्ति			PT - IV समन्वी- पाठ - 14, व्याकरण- पाठ - 9 पाठ - 10
February	Revision and Final Exam			Term - II समन्वी- पाठ - 12, 13, 14, 17. पाठ -10 व्याकरण - पाठ 7, 8, 9, 10, 11,

COMMON ACADEMIC PLAN

CLASS-I		Subjects – Mathematics			Session 2020-21
Month	Chapters/Units/Topics	Sub-Topics	Activities as per the Chapter	Portion for PT/Mid Term Exams/Annual Exams	Assignments
April	Ch -2 Numbers up to 20	*Numbers upto 20 * Tens and ones *Number names *Comparison of numbers *Addition up to 20 *Addition using abacus *Addition on the number line *Horizontal addition *Vertical addition *Story sums on addition *Subtraction up to 20 *Subtraction using abacus *Subtraction on number line *Story sums on subtraction	Hands on activities using Jodo Gyan-1) Kit manual one page number 4,5,6 2)Make a chain using NCERT kit page no.34 3)Make groups using NCERT kit page no.35 4)Show the number card and arrange in increasing or decreasing orders using NCERT Kit. 5)World of place value cards using NCERT kit page number 60. 6)Who is big? Who is small? Using NCERT kit Pg no.- 65.	Pt-I ❖ Numbers up to 20	Make numeral chart(numbers from 1 to 15)Make Abacus 3'D' model.
May	Ch -3 Numbers up to 50	* Making tens * Numbers from 21 to 50 *Number names *Numbers in expanded form *Comparison of numbers *Ascending and descending order *Addition of two digit numbers	7)Addthe blocks using NCERT kit pg no.- 56 8)Enterzero using Jodo Gyan kit manual lpage no.- 10		Present addition on A4 size colour chart paper using matchsticks.

BISHOP SCOTT BOYS' SCHOOL

		<ul style="list-style-type: none"> *Story sums on addition *Subtraction of two digit numbers *Story sums on subtraction *Ordinal numbers 			
June	Ch -4 Shapes	<ul style="list-style-type: none"> * Plane figures *Solid figures *Spatial relationship 	Akar Parivar using Jodo Gyan kit page number 13 17) let's explore solids using NCERT ki 18)Exploring shapes and solids using NCERT kit pg number 12 19)What's slides? What roles? Using NCERT kit page no.9		Make your own Maan cards from 1 to 9 (20 30,.....100)
July	Ch -5 Numbers up to 100	<ul style="list-style-type: none"> *Making tens *Numbers from 51 to 100 *Numbers on the abacus *Numbers in expanded form *Comparison of numbers *Ordering numbers 	Let's add the numbers with the help of Number line using Jodo Gyan kit. 10)Add, subtract and show using NCERT kit pg no.- 65	Pt-II	Ch-3 Numbers up to 50 Ch-4 Shapes
August	Ch -6 Addition and Subtraction	<ul style="list-style-type: none"> * Adding tens *Adding tens and ones *Adding three numbers *Addition with carrying over *Story sums on addition *Subtracting tens and ones)Let's subtract the numbers using number line 12)expand the number using NCERT kit pg no.- 55. 3)Make patterns using NCERT kit pg no.- 15 14)Pick and classify using NCERT kit		

		<ul style="list-style-type: none"> *Subtraction with borrowing *Story sums on subtraction 	pgnumber 18 15) data handling using NCERT kit page no.- 23		
September	Revision & Mid Term Examination			Mid term exams <ul style="list-style-type: none"> 1) Ch-2 Numbers up to 20 2) Ch-3 Number Up to 50 3) Ch- 4 Shapes 4) ch-5 Numbers up to 100 5) Ch-6 addition and subtraction up to 99 	
October	Ch- 7 Measurement	<ul style="list-style-type: none"> *Shorter and longer *Taller and shorter *Thicker and thinner *Bigger and smaller *Near and far *Measuring length *Heavier and lighter *More and less *Measuring capacity 		Make a chart showing spatial relationships	

BISHOP SCOTT BOYS' SCHOOL

Nov	Ch- 9 Time	* Day and night *Measuring time *Calendar	22)Telling time using NCERT kit page no.- 67 23)show me on the clock using NCERTpage no.- 68 24) morning afternoon or evening using NCERT page no.- 69	Pt-III Ch-7 Measurment Ch-9 Time	Make 3-D model of clock
Dec	Ch -10 Data Handling Ch-11 Patterns	* Sorting and organising * Patterns in nature *Patterns with numbers *Pattern with shapes		PT-IV Ch-10 Data Handling Ch-11 Patterns	Make your own pattern chart using different kinds of Geometrical shapes
Jan and Feb	Revision And Annual Examination			Annual exams Ch-7 measurement Ch-9 Time Ch-10 data-handling Ch-11 patterns Ch-5Numbers up to 100 Ch- 6 Additional & Subtraction	
Sub- Mental Maths		CLASS-I		SESSION-2020 - 2021	
April	Numbers up to 20 Worksheet no. 1,9			Pt-I *worksheet no.1,9 to 14	

BISHOP SCOTT BOYS' SCHOOL

	to 14		
May	Numbers up to 50 Worksheet no. 2,15 to 19		
June	Shapes Worksheet no. 47,50 to 52		PT-II *Worksheet no. 2,15 to 19, 50 to 52
July	Numbers up to 100 Worksheet no. 3,20 to 22		
Aug	Addition and subtraction Worksheet no. 23 to 44		
Sep	Revision		MID TERM PORTION *worksheet no. 1 ,9 to 22, 50 to 52
Oct	Measurement Worksheet no. 57		
Nov	Time Worksheet no. 48 to 49		
Dec	Patterns Worksheet no. 53 to 56		PT-III Worksheet no.57 PT-IV
Jan	Revision		worksheet no. 48, 49, 53 to 56

BISHOP SCOTT BOYS' SCHOOL

Feb	Revision		
			Annual Exam Portion Worksheet no. 48,,49,53 to 58



EVS SPLIT UP FOR CLASS -1

CLASS-I		E.V.S			SESSION-2020-21
Month	Name of the Chapters	Sub - Topics	Activities as per the Chapter	Portion for Periodic Tests/Mid Term Exams/Annual Exams	Assignments
April	Ch-2 My Family	<ul style="list-style-type: none"> Family Nuclear family Joint family Benefits of living in a family 	<ul style="list-style-type: none"> Family introduction game 	PT-I Ch-2 My Family Ch - 3 Festivals	Make a family tree
May	Ch-3 Festivals Ch-4 My Body	<ul style="list-style-type: none"> Diwali Holi Eid Guru Nanak Jayanti Christmas Parts of a body 			<ul style="list-style-type: none"> Paste picture of different festivals
June	Ch-5 Sense Organs	<ul style="list-style-type: none"> Sense organs 	Sense organs song		
July	Ch-6 Food We Eat	<ul style="list-style-type: none"> Why do we eat food Water Meals in a day Good food habits 	<ul style="list-style-type: none"> 	PT-III Ch-3 Festivals Ch-4 My body Ch-5 Sense organs	Draw healthy and unhealthy food items
August	Ch-7 Clothes	*Our clothes and seasons *Uniform	^How to wear uniform in a proper way *Choose the clothes according to the weather		Assignments 1. Make a list of different clothes according to the weather.



BISHOP SCOTT BOYS' SCHOOL

September	Revision			Mid-Term Ch-3 My Family Ch-4 Festivals Ch-4 My body Ch-5 Sense organs Ch-6 Food we eat Ch-7 Clothes	
October	Ch-9 People who help us Ch-10 Plants	*People who help us *Parts of a plant *Types of plants	*Skit/Role play related to community helpers *Showing of different parts of a plant	PT-III Ch-9 People who help us Ch-10 Plants	Assignments Paste pictures of community helper. *draw the picture of a plant with its parts.
November	Ch-11 Animals	*What animals eat *Where animals live *wild animals *Domestics animals *Birds *Insects			<ul style="list-style-type: none"> • Draw the picture of your favourite animal and write four lines on them.



December	Ch-12 Vehicles	*Vehicles *Modes of transport *Some special vehicles	Showing of different vehicles		<ul style="list-style-type: none"> • Draw different modes of transport and colour them.
January	Revision			PT IV Ch-11 Animals Ch-12 Vehicles	<ul style="list-style-type: none"> • .
February				Final Term Ch-9 People who help us Ch-10 Plants Ch-11 Animals Ch-12 Vehicles Ch-3 Festivals Ch-6 Food we eat	

BISHOP S COTT BOYS' SCHOOL

COMMON ACADEMIC PLAN- SYLLABUS SPLIT UP (2020-21) CLASS: I, SUB: COMPUTER

Month	Name of the Chapter with serial No.	Sub-Topics	Activities as per the Chapter	Portion for Periodic Tests/Mid Term Exams/Annual Exams
April	Ch-1. Computer- A Machine	<ul style="list-style-type: none"> · Natural things & man made things · Computer -A smart machine · Machine 	Paste/Draw the picture of 5 man made things & 5 natural things	PT-I Ch-1 Computer A Machine
May + June	Ch-3, Parts of a computer	<ul style="list-style-type: none"> · Main parts of a computer · Additional devices connected to a computer 	Students will know about the different parts of a computer by touching them & seeing them	
July	Ch-4. Computer Mouse	<ul style="list-style-type: none"> · Computer mouse · Uses of a computer mouse • How to hold and move a mouse • Scroll wheel using the mouse button 	3 D Model of Mouse showing different parts.	PT-II Ch- 1, Computer - A machine Ch - 3, Parts of a computer
August	Sample Paper -I Ch-5 Operating a Computer	Steps to starts a computer Starting a program How to shut down a computer? Re-sizing & moving a window Window	Students will learn how to operate the computer in the lab.	
September	Revision			M.T . Ch-1. Computer A Machine Ch-3. Parts of a Computer Ch 4. Computer Mouse
October	Ch-6 Computer Keyboard	<ul style="list-style-type: none"> • Alphabet keys • Number keys • Special keys • Demonstrate the uses of keys & 	*Students will know about the types of keys & its function by seeing & operating it.	
Nov	Ch- 7 Fun with Paint • Educational gaming software – Sebran.	<ul style="list-style-type: none"> • Knowing about paint • How to open paint? • Part of paint window • Using paint tool 	Draw and paint any picture using paint tool	PT-III Ch-5. Operating a Computer Ch- 6. Computer Keyboard.
Dec	• Tux Typing • Sample paper 2 Ch-8 .Storage Device	<ul style="list-style-type: none"> • The concept of storage • Storage devices 	Paste or draw the picture of different storage devices.	PT - IV Ch -7 Fun with Paint
Jan	Page - 43 to 52			

FEBRUARY	Revision	Draw scenery of your choice for ex- 1. A village. 2. Sun set or sun rise over the hills & take a print out on A4 size paper	A.E. Ch- 5. Operating a Computer Ch -6. Computer Keyboard Ch -7. Fun with Paint Ch -8. Storage Devices
----------	----------	---	--